Welcome

Welcome to the English as a Second Language Program at Rice University. We offer non-native speakers of English the opportunity to improve their language skills in small classes that use an integrated-skills approach. We offer both a daytime Intensive English Program and an evening ESL Communication Skills Program. We have taught English as a Second Language to students from more than 100 countries since 1978, making our program a gateway to the Rice experience for the world.

Sincerely,

KATHLEEN SAYERS, PH.D., DIRECTOR, ASSOCIATE DEAN
GLASSCOCK SCHOOL OF CONTINUING STUDIES

Rice University is committed to affirmative action and equal opportunity in education and employment. Rice does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, age, disability or veteran status.
The Rice University Intensive English Program is open to non-native speakers of English who have a serious desire to improve their language skills. This challenging program is useful to working professionals and to students preparing for university study or professional programs. Students from more than 100 countries have attended the program.

The Intensive English Program offers six sessions each year; each session lasts seven weeks. In one year, students should be able to progress through the six-level core program. Classes meet on the Rice campus five days a week for four hours daily.

The course of study is based on an integrated-skills approach with listening, speaking, reading, writing and grammar components. Fluency and accuracy in both spoken and written English are emphasized. Classes average 12 students. The small class size allows each participant a maximum amount of individual attention and an opportunity to develop conversational skills.

CLASS SCHEDULE

Classes at any specific level, beginning through advanced, will depend on sufficient enrollment. Students must be willing to accept a morning (8:30 a.m.-12:30 p.m.) or afternoon (1-5 p.m.) schedule as assigned by the director.
Intensive English Program Description

Intensive English Program students build practical English skills for general, academic or professional purposes.

**LEVELS 1-4**
In Levels 1-4, students concentrate on developing fundamental English skills in an interactive classroom setting. Course work emphasizes those skills necessary for effective oral and written communication. Instruction covers all areas of language development: practical vocabulary, basic language structures, and the essentials of reading, writing, listening and speaking.

**LEVELS 5-6**
In Levels 5-6, students continue to develop fluency and accuracy. Course work focuses on comprehensive skills as well as academic preparation skills, including the fundamentals of essay writing and the development of critical reading, listening and note-taking skills.

**ADVANCED LEVEL**
The Advanced Level is for students whose level of proficiency in English is beyond the six-level core program. Courses at this level focus on diverse areas of interest such as current issues, cross-cultural concerns, vocabulary expansion, public speaking, pronunciation, advanced reading and writing, and business English. Students may enroll in the Advanced Level more than one time with a different curriculum each time. TOEFL and IELTS preparation courses that emphasize test-taking and refining English language skills are also offered in selected sessions.
Intensive English Program Calendar 2015

1. SESSION DATES: January 5-March 2
   Application and re-enrollment deadline . . . . . . . . November 21
   Placement test . . . . . . . . . . . . . . . . . . . . . . . . . . January 5
   Orientation . . . . . . . . . . . . . . . . . . . . . . . . . . . January 6
   Classes . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . January 12-March 2
   M.L. King Jr. holiday . . . . . . . . . . . . . . . . . . . . . January 19

2. SESSION DATES: March 3-April 28
   Application and re-enrollment deadline . . . . . . . . January 30
   Placement test . . . . . . . . . . . . . . . . . . . . . . . . . . March 3
   Orientation . . . . . . . . . . . . . . . . . . . . . . . . . . . March 4
   Classes . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . March 10-April 28
   Spring holiday . . . . . . . . . . . . . . . . . . . . . . . . . . . . . April 3
   Staff development day . . . . . . . . . . . . . . . . . . . . . . April 10

3. SESSION DATES: April 29-June 24
   Application and re-enrollment deadline . . . . . . . . . March 27
   Placement test . . . . . . . . . . . . . . . . . . . . . . . . . . April 29
   Orientation . . . . . . . . . . . . . . . . . . . . . . . . . . . April 30
   Classes . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . May 6-June 24
   Memorial Day holiday . . . . . . . . . . . . . . . . . . . . . May 25

4. SESSION DATES: June 25-August 21
   Application and re-enrollment deadline . . . . . . . . . . . May 22
   Placement test . . . . . . . . . . . . . . . . . . . . . . . . . . June 25
   Orientation . . . . . . . . . . . . . . . . . . . . . . . . . . . June 26
   Classes . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . July 6-August 21

5. SESSION DATES: August 31-October 26
   Application and re-enrollment deadline . . . . . . . . . . . July 24
   Placement test . . . . . . . . . . . . . . . . . . . . . . . . . . August 31
   Orientation . . . . . . . . . . . . . . . . . . . . . . . . . . . September 1
   Classes . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . September 8-October 26
   Staff development day . . . . . . . . . . . . . . . . . . . . . October 9

6. SESSION DATES: October 22-December 18
   Application and re-enrollment deadline . . . . . . . . . . . September 25
   Placement test . . . . . . . . . . . . . . . . . . . . . . . . . . October 22
   Orientation . . . . . . . . . . . . . . . . . . . . . . . . . . . October 23
   Classes . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . November 2-December 18
   Cultural activities . . . . . . . . . . . . . . . . . . . . . . . November 12, December 10
   Thanksgiving holidays . . . . . . . . . . . . . . . . . . . . November 25-27

ESL Program | esl@rice.edu | esl.rice.edu
Intensive English Program Admission

Persons applying for admission to the Intensive English Program must have graduated from secondary school. Admission to the program does not constitute admission to any other unit of Rice University. Students will not receive academic credit for courses in this program.

Program Fees

<table>
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<tr>
<th>Fee</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Tuition</td>
<td>$2040</td>
</tr>
<tr>
<td>Testing and registration</td>
<td>$100</td>
</tr>
</tbody>
</table>

All new students pay $2140 for their first session: $2040 tuition plus the $100 non-refundable testing and registration fee. A deposit of $500 is due upon acceptance into the program. New students must pay the balance of tuition by the placement test date for the session in which they are enrolling (see page 3).

APPLICATION

Complete the online application at esl.rice.edu/apply. Applicants must submit their most recent academic transcript.

BOOKS

Books may be purchased at the Rice University Bookstore. Book costs average approximately $175 per session.

STUDENT RESPONSIBILITY FOR HEALTH CARE

Information regarding student health care and medical insurance responsibilities is available at esl.rice.edu/policies.

SCHOLARSHIPS

A limited number of partial scholarships are available to re-enrolling students.

REFUND POLICY

The $100 testing and registration fee is non-refundable. New students withdrawing by 4 p.m. on the last business day before the first day of class will be charged a $100 cancellation fee to cover the cost of testing and registration. Returning students withdrawing after the re-enrollment deadline and by 4 p.m. on the last business day before the first day of class will be charged a $50 cancellation fee. Students withdrawing by 4 p.m. on the tenth day of class will receive a refund of one-third of their tuition. (Students who have paid $2040 will receive a $680 refund.) There is no refund for any student withdrawing after the tenth day of class. All refund requests must be submitted in writing to esl@rice.edu. See the full refund policy at esl.rice.edu/policies.
Student Services

Students in the Intensive English Program receive personal attention from the program’s staff. Special services include the following:

- Orientation to the program, the Rice University campus and the city of Houston
- A Rice University Student ID that allows the student access to campus activities, such as movies, sports and concerts, free or at a reduced rate, for a fee of $10 per seven-week session*
- Access to the state-of-the-art Recreation Center for a fee of $69 per seven-week session* (Visit recreation.rice.edu for more information.)
- Immigration counseling
- Academic advising for college and university admissions
- Student progress evaluation at the end of each session
- Access to campus parking in assigned areas for a $25 fee per seven-week session*
- Student activities each session, including picnics, the rodeo, the circus, sports events such as professional baseball, basketball and soccer, and field trips to museums and other destinations

*These fees may be subject to increase.

Cost of Living Estimates

Students in the Rice University Intensive English Program spend an average of $1550 per month on rent, food and other expenses. The following chart gives monthly cost of living estimates.

**MODERATE-LEVEL EXPENSES**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent</td>
<td>$900</td>
</tr>
<tr>
<td>Food</td>
<td>$400</td>
</tr>
<tr>
<td>Personal (transportation, clothing, recreation, incidentals)</td>
<td>$250</td>
</tr>
<tr>
<td><strong>Total Monthly Expenses</strong></td>
<td><strong>$1550</strong></td>
</tr>
</tbody>
</table>

Students are responsible for making their own housing arrangements. Moderately priced facilities are generally available. Although the program does not provide housing or make housing arrangements, students may contact the Intensive English Program for a list of housing suggestions.
Immigration Information

The Intensive English Program is authorized to issue the I-20 form that the student needs to apply for an F-1 student visa for full-time intensive English study. Students requesting an I-20 must present the following documentation to the Rice University Intensive English Program:

___ Application
___ Deposit of $500
    (Payment is due when accepted into the program.)
___ Confirmation of financial resources
    ($2710 per month for tuition and living expenses)
___ Most recent academic transcript
___ Copy of passport identification page(s)
    (The copy must show picture, name, birthdate and passport expiration date.)

Transfer students must also present:

___ Signed transfer form from the foreign student adviser at the school the student last attended verifying eligibility to transfer. (The form may be downloaded from the ESL website.)
___ Copy of the I-20 form from the school last attended
___ Copy of F-1 visa page
___ Copy of I-94 admission form
___ Transcript from current school

The prospective F-1 student should present the following papers to a U.S. Consulate:

___ Passport, valid for at least six months
___ Confirmation of financial resources
___ I-20 form (Some foreign nationals are required to present an I-20 showing acceptance to an academic program. The Rice University Intensive English Program cannot issue such an I-20.)
___ Receipt for the I-901 SEVIS fee. (For further information, consult the U.S. government website at ice.gov/sevis/i901/index.htm.)

To maintain F-1 visa status, a student must attend a full course of study (20 hours per week) in the Rice University Intensive English Program. Students must complete a year of study or have completed the highest level of the program before being allowed to take time off from study.
Confirmation of Financial Resources

As part of the I-20 application process, the student must demonstrate proof of financial support ($2710 per month for tuition and living expenses). This may be done by submitting \textit{one} of the following:

1. Bank Statement showing either:
   - Personal funds
   - Funds from an immediate family member \textbf{outside} the United States accompanied by a letter assuming financial responsibility
   - Funds from parents \textbf{inside} the United States accompanied by a letter assuming financial responsibility

   The Bank Statement must be from an officer of the bank or other financial institution in which the student or a family member has deposits. The statement must give the following details about the account:
   - Date the account was opened
   - Total amount deposited for the past year
   - Present balance

   All financial documentation must be expressed in U.S. dollars. These papers must be obtained in duplicate so that one set of originals can also be presented at the U.S. Consulate with the visa application.

2. Affidavit of Financial Support (I-134) from an individual sponsor (U.S. citizen or permanent resident) inside the United States. Proof of financial resources must accompany the affidavit. Forms may be obtained from the U.S. government at \url{uscis.gov/files/form/i-134.pdf}.

3. A scholarship letter from the sponsoring organization or government detailing the amount awarded to the student.

\textbf{Prospective students must enter the United States on a student visa.} Persons in the U.S. with diplomatic or other visas may also be eligible for the program provided study is not the main purpose of their stay in the United States.
Staff of the Rice University Language Programs

Kathleen Sayers, Ph.D., Director, Associate Dean, Glasscock School of Continuing Studies
Pamela J. Howard, M.A., Associate Director
Milagros Lugo-Amador, M.A., Assistant Director
Carol Hernandez, Enrollment Coordinator
Savannah Burch, Enrollment Coordinator
Yvana Rivera, Enrollment Coordinator
Betty Prall, Administrative Coordinator

Intensive English Program Faculty

Lisa Craven, M.Ed.                 Alice Llanos, M.A.
Troi Ferguson, M.Ed.              Caroline Melton, M.Ed.
Susan Hoffius, M.A.               Amy Shearon, M.A.
Jessica Inthavong, M.A.           Olga Spuskanyuk, M.A.
Martine Jéhan, M.A.               Amy Tate, M.A.
Monika Kalina, M.A.               Neda Zafaranian, Ed.D.
Elizabeth Karna, M.A.

Special Programs

Intensive English classes are available either on site or on the Rice University campus. A minimum of 12 students is required to form a class. Classes are offered at intermediate or advanced levels of proficiency. Course schedule and fees will vary according to the type of instruction. For more information, contact the Language Programs office at esl@rice.edu or 713-348-4019.
About Rice University

Rice University is a private, coeducational institution known for its academic excellence and the achievements of its faculty, graduates and students. Rice offers outstanding programs in engineering, science, managerial studies, the humanities and the arts.

Although admission to the Intensive English Program does not constitute admission to any other unit of Rice University, facilities of the university are available to Intensive English students, including the Fondren Library and the Recreation Center. Most activities are also available, including sports, exhibitions, concerts, films and lectures. For further information on the University, consult rice.edu/virtualtours.

About Houston

Located in the state of Texas, Houston has a metropolitan area population of more than 6 million. The city boasts an international airport, museums, operas, festivals, theaters, concerts, professional sporting events, outstanding restaurants, one of the world’s foremost medical centers, the NASA Johnson Space Center and many other attractions.

Houston is the fourth largest city in the nation and is home to a culturally diverse population. A metrorail system connects downtown Houston with Rice University and the Texas Medical Center. Large retail centers such as the celebrated Galleria make Houston a favorite shopping destination for visitors from all over the world. Galveston’s beaches, less than an hour away, afford many recreational opportunities.
ESL Communication Skills Program – Intermediate and Advanced Levels

ESL Communication Skills classes are offered for those who wish to improve their everyday English communication skills or enhance their command of English for professional purposes. These non-credit classes address spoken communication skills and are designed for those who do not wish to enroll in a full course of study. Classes are for students in an intermediate or advanced level of proficiency. Those planning to study on an F-1 visa should consult the Intensive English Program section (see page 1). Classes are small, with an average of 12 students per class. Students develop both fluency and accuracy in English communication skills in an interactive classroom setting.

Evening classes meet twice a week (either Monday and Wednesday or Tuesday and Thursday) for eight weeks. Classes meet from 5:45-7:15 p.m. or 7:30-9 p.m. on the Rice campus.

The exact schedule of classes is determined by student enrollment. Usually both intermediate- and advanced-level speaking classes are offered. Advanced oral presentation skills, pronunciation and writing classes are offered in sessions when demand is sufficient. Students are assigned class days and times based on their proficiency levels and available space.

TUITION AND FEES
Tuition for each eight-week session is $420 (which includes a $30 non-refundable application fee). Book costs are not included in the tuition fees. A discount of $30 per session is available for continuing students re-enrolling within a year, provided the application and payment are received by the discount deadline.

APPLICATION
Complete the online application at esl.rice.edu/applyeveningesl.
ESL Communication Skills
Program Calendar 2015

WINTER SESSION: January 21-March 17
Placement test and application/discount deadline* ............ January 7, 6 p.m.

SPRING SESSION: April 1-May 27
Placement test and application/discount deadline* ........ March 11, 6 p.m.
Memorial Day holiday .................. May 25

SUMMER SESSION: June 17-August 11
Placement test and application/discount deadline* ........ June 3, 6 p.m.

FALL SESSION: September 23-November 17
Placement test and application/discount deadline* .......... September 9, 6 p.m.

*Students returning within a program year receive a discount if the application is submitted by the discount deadline.

TUITION REFUND POLICY

Course fees will be refunded in full if the class is canceled or if a student cancels a registration before the application deadline. If cancellation is made after the application deadline but before 5 p.m. on the last business day before classes begin, a $30 processing fee will be deducted from the refund. Students withdrawing before the fourth class meeting will receive a refund of one-third of the course fee. There is no refund for any student withdrawing after the fourth class meeting. All refund requests must be submitted in writing to esl@rice.edu. Refunds will be processed as credits to the accounts from which they were paid and may not appear as a credit until the following statement. Refunds for enrollments paid by check take up to four weeks to be processed and are mailed by the Rice University accounting office. There is a $30 charge for any check returned for insufficient funds.
Like Rice’s official ESL Facebook page so you can communicate with the staff and fellow students. Scan the QR code with your smartphone to access the page or visit: facebook.com/riceesl

Parking Information
On placement testing days and the first day of each session, the parking gates will be open to Commuter West Lot 4, located at Entrance 8 at University Boulevard and Stockton, at least 30 minutes prior to the scheduled start time. See the campus map at rice.edu/maps.

For More Information
WEBSITE: esl.rice.edu
EMAIL: esl@rice.edu
TELEPHONE: 1-713-348-4019
EMAIL: esl@rice.edu
FAX: 1-713-348-6131
Our New Home
The D. Kent and Linda C. Anderson and Robert L. and Jean T. Clarke Center

In February 2014, we welcomed our first group of English as a Second Language students to our new home, the Anderson-Clarke Center. Our new building allows the ESL Program to increase course offerings and student enrollments. The ESL Program is housed on the second floor and features 16 state-of-the-art classrooms with technology that will enrich your student learning experience. There’s also a student lounge where you can study, mingle or relax with fellow classmates. We look forward to seeing you on campus in 2015.

Apply today.

Join us as we take the next step.
Contact Director of Development Iska G. Wire.

713-348-6126 | iska@rice.edu | glasscock.rice.edu/building